



# Children, Youth & Families Department

STATE OF NEW MEXICO

## RESOURCE FOSTER FAMILY CHECK LIST FOR LICENSURE

- Resource Foster Family Application
- Release of Information
- Fingerprints
- Abuse/Neglect Background Check
- New Mexico Court Check
- National Sex Offender Registry Search
- Adam Walsh Checks
- CRC-Federal Records Check
- Preservice Training
- Proof of Income
- Financial Statement
- Weapons Safety Agreement
- Safe Sleep Awareness
- Memorandum of Agreement
- Contact information for adult children (if applicable)
- Proof of New Mexico Residency
- Proof of Identification
- Valid Driver's License for transportation
- Proof of vehicle insurance and registration for all vehicles transporting children
- Direct Deposit Forms
- Proof of Pet Vaccinations (if applicable)
- CPR First Aid Certification
- Proof of Physical Exams (for all household)
- Proof of dTap Vaccine (whooping cough)
- Annual Influenza Vaccine for all household
- Marriage Certificate (if applicable)
- Divorce Decrees/Annulments (if applicable)
- Death Certificates (if applicable)
- Proof of vaccinations for adopted or biological children
- Proof of enrollment in school for all children in household
- Physical and Safety Standards Form
- Safe Questionnaire II
- Safe Questionnaire for Adult Children (if applicable)
- Safe Psychosocial Inventory
- Safe Home Study
- Approval Certificate License
- Provisional License
- Reference Reports
- Individualized Retention and Training Plan
- Resource Foster Family Handbook