

LOG OF YOUTH DETAINED OR CONFINED

Agency Name:

Reporting Period:

*******ALL INFORMATION IS REQUIRED!*******

Case #	Youth Full Name	Gender	Race	Ethnicity	DOB	Most Serious Charge	Location Code	Location Detail*	Charged as Adult? Yes/No	Adjudicated? Yes/No	Detain/Confine Information				Released To:	Detaining Officer (Badge# or initials)	Key
											Date started	Time started	Date ended	Time ended			
																	Gender Codes
																	M = Male
																	F = Female
																	U = Unknown
																	Race Codes
																	W = White
																	B = Black
																	N = Native American/Alaska Native
																	A = Asian
																	P = Hawaiian/Pacific Islander
																	U = Unknown
																	Ethnicity Codes
																	H = Hispanic
																	O = Non-Hispanic
																	U = Unknown
																	Location Codes
																	1 = Holding Cell
																	2 = Cuffing Bench/Stationary Object
																	3 = Interview Room (locked in)
																	4 = Conference Room
																	5 = Other (must specify)
																	Release Codes
																	A = Parent/Guardian
																	B = Juvenile Detention
																	C = CYFD
																	D = Adult Facility
																	E = Court/Jury
																	F = Other (must specify)

***Location Detail Note:** Refer to your building floor plan to identify the exact location youth was detained/confined.

A delinquent offender may be detained or confined up to six (6) hours total for investigative purposes, release, or while awaiting transportation to a juvenile detention center.

A status offender* MAY NOT be detained/confined in any room or area with secure holding capability. This includes: locked or lockable rooms (that can prevent free egress), rooms with stationary cuffing devices, cells, or any area within a secure perimeter. A permanent path of free egress must be available.

*A status offense is a noncriminal behavior that constitutes an offense only because of one's status as a minor. Examples include: running away, truancy, curfew violations, incorrigibility, and minor in possession of tobacco.

Logs are due **every** month for all youth detained/confined. Please keep this log for your records.

Please submit information to SMARTY at: <https://smarty.cyfd.nm.gov/>

For more information on federal compliance requirements and additional resources, please visit:
<https://www.cyfd.nm.gov/juvenile-justice-services/youth-services-and-delinquency-prevention/certification-and-compliance/>

Revised: March 2026

For assistance, contact:

CYFD.FederalCompliance
@cyfd.nm.gov

or

505-618-0141